

MINUTES

PALADIN CAREER & TECHNICAL HIGH SCHOOL

NOVEMBER 18, 2021

7:30 a.m. - 8:30 a.m.



Hybrid Meeting (on-site and virtual option)

Join Hangouts Meet | meet.google.com/dme-okkh-pyb Join by phone | +1 402-856-0104 PIN: 689 134 380#

Mission

Paladin Career & Technical High School nurtures a learning community that empowers students in their pursuit of social, emotional, and academic growth, thereby creating a foundation for a successful future.

Vision

Paladin Career & Technical High School seeks to inspire education systems to cultivate resilience in all students by engaging their strengths through innovative, individualized learning with a restorative and trauma-responsive approach.

Board Members	Present	Staff & Guests Present
Frank Stucki, Board Chair - Community Member Seat	Y	Adam Forsgren, Director of
		Information & Technology
		Sylvia Kennedy
John Klockeman, Vice-Chair – Teacher Member Seat	Y	Admissions & Operations
		Director
William Best – Treasurer/Secretary – Community Member	Y	John Cairns - Legal
Seat		Counsel - Virtual
Kelly Leuca – Parent Member Seat	Y	
Sarah Sannes – Teacher Member Seat	Y	
Brandon Wait, Ex-Officio – Non-voting member	Y	
Eric Gieseke, Ex-Officio – Non-voting member	Y	

- 1. Call to Order (7:34am)
- 2. Approve Consent Agenda
 - a. Quorum ((All members present- John Cairns, legal council is virtual). Paladin Board Bylaws are followed for remote board members))
 - b. Agenda
 - c. Review Paladin Board Minutes from
 - Paladin Board Minutes 102821
 - d. Approval of Consent Agenda and Board Meeting Minutes from 10/28/21
 - i. Motion: Sarah Sannes
 - ii. 2nd: William
 - iii. Unanimous approval
- 3. Closed Meeting with Counsel As Necessary
 - a. No closed meeting is necessary
- 4. Financial Report Eric Gieseke

- a. Review of Financial Statements: Finance Summary & Current Cash Flow through October 31, 2021
 - i. \$47,000 for Chromebooks and paying out and have receivables still coming in. Example the grant
 - ii. \$175,000 Payout that will be reimbursed from bonds
 - iii. FY21 Fund Balance addition of \$59,892 to a total of \$824,451
- b. Finance Committee Meeting Notes 11/17/21
 - Frank talked about the crossover and addition of managing the PCTHS Building Company and upcoming training with the financial software
 - ii. Committee reviewed credit cards, payables, and bank statements were all reviewed with no irregularities or discrepancies. This was reviewed and approved by the Finance Committee nothing was out of line or concerning.
 - iii. Approval of Financial Report as presented
 - 1. Motion: William Best
 - 2. 2nd: John Klockeman
 - 3. Unanimous approval
- 5. Unfinished / Recurring Business
 - a. Cruz-Guzman Update
 - i. Preparing Supreme Court
 - b. Board Member Annual Board Member Training Status
 - i. IQS Board Training / MACS
 - 1. William, Sarah, Frank, Kelly, have all submitted certifications of completed training.
 - 2. John using the MNSBA school board administration training video option
 - 3. Ex-Officio's Brandon and Eric are also required to complete
 - c. New Paladin Facility Building / PCTHS Building Co. Update w/ John Cairns and John Klockeman
 - i. Building Permit we should get today and we plan to break ground on Monday.
 - ii. Kyle Murphy and John visited the facility yesterday to look over the property management items.
 - iii. Construction cost is around \$7,200,000, and total costs will be over \$8,200,000
 - iv. Total legal fees are around \$180,000
 - v. Payments are wanted by Nov. 27, 2021, which will need to be worked with
 - vi. Groundbreaking Ceremony Monday, November 29th at 2pm!
 - 1. Recommendations on who to invite?
 - a. Building and Design Team
 - b. Real Estate
 - c. Coon Rapids City Council and Mayor
 - d. Coon Rapids Planning Commission
 - e. Metro Chamber of Commerce
 - f. MACS

- g. IQS
- h. Staff and students
- i. Local ABC Newspaper
- j. Coon Rapids Herald
- d. Safe Learning Plan Update / COVID-19 Response
 - i. Paladin's Safe Return to In-Person Learning Plan
 - 1. Our continued safety measures and mitigation plans seem to be working well.
 - 2. We still have had no known COVID transmission at Paladin.
 - 3. Follow Up on vaccination rate and moving to recommended masks for a school community of 70%. Because our vaccination rate is so low with our students, this doesn't seem like an achievable goal at this time, and therefore some Board action on this is not advised at this time. Staff will work to continue to educate students about the vaccine.
- 6. New Business / Discussion Items
 - a. MACS Regional Director Meeting Info and Update
 - Click here to access the materials that were shared with School Directors
 - b. Review of Navigate Licensed School Nurse Consultation Agreement
 - i. Navigate Care Consulting Agreement 10.19.21.pdf
 - 1. Sarah Bohn has now been at Paladin twice and has already helped tremendously with setting up systems and creating health plans for students. So far this is a great partnership. She is here ½ day, once a week.
 - c. Discussion on staff morale
 - i. Brandon shared that he is fearful of staff regarding coverage, mental health, fatigue, and student behaviors.
- 7. Action Items
 - a. Approve of FY'22 Vendor Addition: Navigate Licensed School Nurse Consultant
 - i. Motion: Sarah Sannes
 - ii. 2nd: William Best
 - iii. Unanimous approval
- 8. Director's Report Brandon Wait
 - a. Compliance/Reporting Update
 - i. MARSS FY 22 Submissions 11/4/21
 - Mandated Reporting Training with Staff w/ Maria Hartwell 11/15/21
 - iii. Most recent IQS Visit Brandon has met with all now
 - 1. Nathan (Mission) 10/29/21
 - b. Grant Writing/Scholarship/Donations Update
 - i. SHIP Grant Approval for FY22
 - 1. We received \$7,000
 - ii. Emergency Connectivity Fund (ECF)

- 1. \$47,000 245 Chromebooks
- c. Marketing Update
 - i. New demo of Paladin Website redesign
 - 1. Meeting with Archstone
 - 2. Projecting to go live in January '22
 - 3. The website allows for language translation to meet with compliance
 - 4. Mobile responsive phones, iPads, etc.
- d. Paladin Success Stories / Updates
 - i. Block 2 credit CoH and credit attainment
 - 1. 83 credits earned! This is a 35% increase from previous years' average. (2021-22: 78 credits)
 - 2. 74 Court of Honor Members for Block 2, this is a 155% increase from previous years' average.
 - 3. Males are outperforming females for the first time
 - ii. Student-Led Fall Conferences Friday, Nov. 5th
 - 1. 81 students/families attended conferences!
 - iii. Fall Fest, Thursday, October 28th
 - 1. Lots of costumes, fun activities that all students and staff seemed to have really enjoyed
 - iv. Fall MAAP STARS Retreat
 - 1. This month, Paladin took a small group of student leaders to participate in the MAAP STARS Fall Leadership Retreat! We Had so much fun taking part in team-building events, meeting with other alternative students, and supporting our State Officer candidate Salena Jackson!
 - v. Adopt-A-Highway Nov. 9th
 - 1. Staff Tyler P. and Diana E, took a number of students
 - vi. Front Office Position
 - 1. We are currently hiring for a front-office position, school safety/restorative practice specialist, and lead driver
 - vii. Fall Family Dinner, Tuesday, November 23rd
 - 1. All board members are welcome to join
- e. Professional Development / Conferences
 - Brandon Wait gave a virtual presentation on "Turning Harm into Healing" to a couple hundred attendees at the Compassion Action Network Nov. 4th
 - ii. Sarah Sannes attend the MN School Counseling Association Conference Nov. 15th - 16th
 - iii. Morgan Otey will be attend the MN EL State Conference Nov. 19th 20th
- f. Experiential Learning Update
 - i. Staff members Gabby F.K., Sarah W., Maria H., Katy B. and Promise Fellows Seven and Lillie will be taking 25+ students on the overnight Vibrance (young women empowerment group) Retreat Nov. 18th 19th to Singing Hills
 - ii. All participates were required to take rapid Covid test

- 9. Testing/Assessment Report Adam Forsgren
 - ■ Block 2 Credit Analysis (21-22)
 - Our Male students outperformed our female students for the first time in quite a while! It was very encouraging to see the gap shrink to 2%.
 - The largest opportunity gap is still based on an economic indicators, where students qualifying for Free/Reduced lunch earned 12% fewer credits proportionally than their peers who qualify for paid lunch. Although the gap stayed the same from block 1, both groups of students increased their rate of credit attainment equally in block 2.
 - Between blocks 1 and 2, the opportunity gap between Black / African American students and their White peers has closed completely. While all student groups by ethnicity increased their rates of credit attainment in block 2, Black / African American students made significant gains and outperformed their white peers by 2%.
 - Students qualifying for EL/ML services continue to earn credits at a faster rate than their non-EL peers, so block 1 was not an anomaly.
 - There is virtually no gap when it comes to Special Education and General Education, Gender, or Ethnicity.
- b. Future Business
 - a. Retreat Action Items
 - i. Board Member/Chair Succession Plan
 - ii. New Building Discussions and Planning
 - iii. Review IQS Paladin Scorecard FY'22
 - iv. Strategic plan of 1-year, 3-year, and 5-year.
- 10. Upcoming Important Dates / Announcements
 - a. November 23rd, 2021: Paladin Family Dinner served during Lunchtime
 - b. November 24th, 2021: End of Block 3 | Flexible Learning Day
 - c. November 25th 26th, 2021: Fall Break | School Closed
 - d. November 29, 2021: Staff Development | No Students
 - e. November 29, 2021: Groundbreaking Ceremony @2pm
 - f. November 30, 2021: Start of Block 4: SEL Community
 - g. December 1st 9th: NWEA MAP Winter Assessment All Students
 - h. December 9th: Community Night | Talent Show | WBWF | SPEC | Title 1 Committee
 - i. December 21st and 22nd: Flexible Learning Days
 - j. December 22nd: End of Block 4
 - k. December 23rd 31st: Winter Break | School Closed
 - 1. January 3rd: No School | Staff Development
 - m. January 4th: Start of Block 5 SEL: Belonging
 - n. Next Board Meeting: *Thursday, January 20th at 7:30am*
- 11. Adjournment (8:34)
 - a. Motion: John Klockeman
 - b. 2nd: Sarah Sannes
 - c. Unanimous approval